



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ANSBACH
UNIT 28614
APO AE 09177

IMEU-ANS-MWA

01 October 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Governing Private Organizations Operating in the United States
Army Garrison Ansbach, Policy Letter #50

1. REFERENCE(S):

a. Army Regulation (AR) 210-22, Private Organizations on Department of the Army Installations, 22 October 2001.

b. Army in Europe Regulation (AER) 210-22, Private Organization and Fundraising Policy, 2 December 2003.

c. USAG Franconia Memorandum of Instruction (MOI) for Fundraising by Private Organizations and Informal Funds, 8 March 2004.

2. PURPOSE: To provide guidance to private organizations on their operations within the USAG Ansbach area of responsibility.

3. SCOPE: All private organizations approved for operations within the USAG Ansbach.

4. POLICY:

a. All private organizations (PO) operating in the USAG Ansbach will provide a full and complete roster of all personnel belonging to the PO or who habitually attend the PO's meetings. This roster will be provided annually, in conjunction with the annual audit conducted by an independent auditor, or on demand by the USAG Ansbach Commander. The roster will include full name, telephone number, and SOFA status of each individual.

b. All private organizations will conduct all operations in an 'open' fashion. An open fashion means that all meetings, fundraisers, membership drives, etc., will be open to, at a minimum, the USAG Ansbach Commander or his designated representative(s).

c. All private organizations that operate, in any capacity, on U.S. Army installations will not alter any buildings, windows, doors, etc. Specifically, POs will not cover any windows or doors with material, paint, paper, or any substance preventing outside

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observation. Any requests to modify existing structures will be submitted for approval through the DPW to the USAG Ansbach Commander. Any facilities that are modified need to be returned to original configuration.

d. Failure to comply with this policy may result in the termination of the PO's right to operate in the USAG Ansbach area of responsibility.

5. POC for this policy letter is Morale, Welfare, and Recreation, DSN 467-2912, or Commercial 09802-832-912.



JOHN G. REILLY
LTC, SF
Commanding

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